



## Position Vacancy

### Farm/Ranch Business Management Instructor – Williston Area

**JOB DESCRIPTION:** Responsibilities include assisting students, who are actively engaged in farming/ranching, in developing sound farm financial and production records, creating cash flow projections and completing a farm/ranch business analysis. Responsibilities also include teaching and enrolling students. Instruction of students is primarily done on a one-to-one basis. Student advisement, commitment to a collegial working environment, curriculum development, outcomes assessment, institutional committee work, and community service and outreach are inherent to the position. The office for this position is anticipated to be in Williston, ND.

**QUALIFICATIONS Required:** Bachelor's degree in the field of agriculture or related field or a Bachelor's degree and other appropriate work experience. Must be willing to be trained in using FINPACK software. Will be required to obtain North Dakota State Board for Career and Technical Education certification (up to six years to obtain). For more information on CTE certification go to [http://www.nd.gov/cte/teacher-cert/docs/PS\\_CertStandards.pdf](http://www.nd.gov/cte/teacher-cert/docs/PS_CertStandards.pdf)

**QUALIFICATIONS Preferred:**

- Experience teaching farm management
- Experience in agriculture finance such as agricultural loan officer
- Three or more years of agriculture/agribusiness experience
- Proficiency with FINPACK, Excel and one or more farm accounting software programs
- Appropriate master's degree
- Documented successful teaching experience

**Compensation:** 10 to 11 month (negotiable), full-time, benefited position. Salary based on experience and education. Retirement plan and full coverage for family health insurance.

**STARTING DATE:** Negotiable, but ideally by January 15, 2021.

**CLOSING DATE:** November 24, 2020. However, applications will be reviewed until a qualified candidate is found.

**APPLICATION PROCEDURES:** Employment will require passing a criminal history background investigation. Submit a letter of application, resume, college transcripts and names and telephone numbers of three professional work references to:

Search Committee: FBM Instructor  
Dakota College at Bottineau  
105 Simrall Blvd  
Bottineau, ND 58318

or

Email: [dcbhuman.resources@dakotacollege.edu](mailto:dcbhuman.resources@dakotacollege.edu)

*Dakota College at Bottineau is an equal opportunity institution.*