

## **NFRBMEA Fall Board Meeting**

**October 6, 2008 • Sheraton City Center, Saint Louis, MO**

### **Those in attendance**

President	Paul Gorman
President Elect	Wayne Pike
Past President	John Hobert
Treasurer	Doug Wertish
Secretary	Jay D. Olsen
Membership Secretary	Virgil Dagman
Nuts & Bolts Editor	Dan Hoffman
Webmaster Nuts & Bolts Co-editor	Deb Pike
National Institute committee	Jay M. Olson, Jim Kelm, Jim Kurtz
National Institute Director	Tom Weygandt

President Gorman called the meeting to order at 2:30 PM.

The agenda was reviewed, no additional items were added, but Paul recommended that agenda items be handled in a logical order rather than in the order printed on the agenda.

Paul asked for state reports:

ND- Virgil Dagman indicated that there are 15 programs with 40-70 members enrolled per program. Future retirements will necessitate hiring replacement instructors in the near future.

OH- Tom Weygandt said state funding has been significantly reduced, each school decides individually how to run their FBM programs. Currently there are 25-27 instructors in Ohio, about half are retired and are working on their own as FBM consultants.

UT- Jay D. Olsen reported that Utah continues to have four instructors at three colleges. There is room for expansion if the money can be found by individual schools or by the state, this won't happen in the next year or two because of the economy and shrinking state revenues.

Jay D. Olsen also reported that Idaho has one full time instructor and one FBM facilitator at Boise State. The instructor is in the Boise area and the facilitator facilitates a distant learning class that goes into Lewiston Idaho. The College of Southern Idaho at Twin Falls is looking to reinstate their FBM program and Boise State may provide the classes. Oregon has two instructors at Chemeketa Community College in Salem. The FBM program at Blue Mountain Community College, at Pendleton, previously led by Jon Farquarson, was merged by the college into the Small Business Development Center, and Doug Lamberson will take over the FBM responsibilities. Washington has one instructor at Centralia Community College, Chris Werner. He replaced Ann Tunning, who retired. Chris has been in the position about one and half years.

MN- Wayne reported that during a recent 2 day in-service a committee began work on rewriting the curriculums to meet accountability measures.

Jay D. Olsen presented the secretary's report. He passed out the minutes from the last five NFRBMEA board meetings April conference call, pre-conference board meeting, joint board meeting, NFRBMEA business meeting and post-conference board meeting. Jay M. Olson moved and Doug Wertish seconded to approve the minutes. Motion passed.

Doug Wertish presented the treasurer's report, and passed out the NFRBMEA Profit and Loss Statement, Budget Worksheet, Itemized Categories Report and Net Worth Statement. Doug also passed out the National Farm Management Conference Profit & Loss by Conference Years report, the National conference Balance Sheet and the National Conference Profit and Loss by Detail report. Following a few questions and minimal discussion, Jay D. Olsen moved and Dan Hoffman seconded to approve the treasurer's report. Motion passed.

John Hobert referred the board to the 2008 Fresno Conference report that was passed out, reviewed and discussed in the earlier Joint Board meeting. John's written 08 Conference report is attached. The conference report was approved in the Joint Board meeting.

In the Nuts & Bolts report, Dan Hoffman expressed thanks to the contributors to the newsletter and to Deb Pike for getting the newsletter published out via the email list. Paul suggested that everyone print copies of the Nuts & Bolts newsletter to give to their respective department deans, and college presidents. Doug Wertish moved and Virgil Dagman seconded to approve the Nuts and Bolts report. Motion passed.

### **Committee reports:**

Resources Committee member and Webmaster reports: Deb Pike passed out a printed report, highlights included: Board of Directors page has been updated, she is working with Doug and Virgil to update member information. Primary web focus has been redesigning the Resource Library, including adding a section on "Human Resources", and "Program Promotion". The redesign is 99.9% complete, she plans to add a counter to the pages to gauge Library activity. Deb indicated that the Resource Library can be accessed from the National Association of Agricultural Educators (NAAE) NAAE's 'Communities of Practice" web discussion area. John Hobert moved and Wayne Pike seconded to approve the Resources/Webmaster report. Motion passed.

National Council Report: Jay M. Olson attended the meeting of the National Council of Agriculture Educators; he was elected to VP of that council. Curriculum was discussed at the meeting along with supply and demand of Ag teachers. The council allocated \$15,000 to the cost of compiling a national list of Agriculture instructors. Agro Knowledge will help with list and additional cost if any. Jay M. indicated that there are 11 groups on the council. A discussion ensued about the cost for dues to be part of The Council. Jay M. indicated that The Council's goal is have the costs equal or just exceed the cost for each group's representative to attend meetings. Jay M. indicated that NFRBMEA has paid \$1,200 for the last couple of years and his travel costs this year are about \$1,500 per year. Jay M. recommended that the NFRBMEA raise their contribution to \$1,600. Everyone felt that NFRBMEA presence on the National Council is very important. John Hobert moved that NFRBMEA increase their contribution to the National Council from \$1,200 to \$1,600 beginning in 2009. The motion was seconded by Wayne Pike. Motion passed. Doug Wertish moved and Jay D. Olsen seconded to accept Jay M's report on the National Council. Motion passed.

Wayne Pike lead a discussion on the Joint Conference entity proposal. Pros and cons were discussed, Cons included “if it’s not broke why fix it”, and is the effort to complete the legal forms and cost of submitting the forms worth it. Pros included when boards of either group change in the future the conference planning would continue, if either party wants out it’s easier to get out, if another group is invited to join in the conference they could buy in easier, and liability would be limited to just that entity. Wayne distributed a draft set of by-laws and recommended that NFRBMEA assign two board members to serve on an investigational committee with two members from NAFBAS to study the possibilities and be prepared to make a recommendation for the spring conference call. Wayne Pike made this recommendation into a motion. Refer to a committee comprised of NFRBMEA and NAFBAS board members the discussion of creating a joint conference entity and be prepared, by the April Board conference call, to either pursue the creation of a joint entity or don’t do anything and differ for consideration to the joint boards at the June 09 Conference joint board meeting. Deb Pike seconded the motion. Motion passed. NFRBMEA board members to serve will be Wayne Pike, chair, Doug Wertish, and Tom Weygandt.

Paul called a recess at 10:30 PM, until tomorrow morning at 10:00AM, following the joint board meeting.

October 7, 10:15 AM: Paul Gorman called the meeting to order.

Compensation for Deb Pike as the webmaster was discussed. Wayne reviewed the past history of her responsibilities and the compensation that she and he received as Nuts & Bolts co-editors and publishers, which included printing and mailing costs. In recent years, less than 10 copies of Nuts & Bolts are printed and mailed; it is primarily produced electronically and emailed to members consequently the webmaster time has increased. For the past 5 years Deb has been paid \$2,000 in four payments of \$500 each year, and Wayne received \$1,000 for Nuts & Bolts editing, publishing, printing and mailing. Since his costs have decreased, the \$1,000 continued and he passed it onto Deb for the increasing time she was putting in as webmaster.

Deb reported that since June 2008 (08 Conference) she has worked 168 hours as webmaster. After much discussion , Deb offered to leave the room prior to a vote. Jay M. Olson made a motion to pay Deb \$3,000 per year for her webmaster work and managing editor of the Nuts & Bolts newsletter and other various tasks. The motion was seconded by Dan Hoffman. Following more discussion, Virgil Dagman moved to amend the motion, increasing the dollars payable to \$4,000. Dan Hoffman seconded the motion to amend. The motion as amended is: to pay Deb Pike as an independent contractor \$4,000 per year beginning with the next quarterly payment for her work as webmaster, managing editor and other various work she does in relation to these responsibilities. The motion passed.

Compensation for the Nuts & Bolts editor and Historian was tabled for another year based on Dan Hoffman’s recommendation.

Because the Treasurer’s responsibilities have increased with the responsibility for Joint Conference and National Institute funds in addition to NFRBMEA funds, John Hobert made a motion to pay the Treasurer \$1,500 per year to be split between NFRBMEA, Joint Conference, and National Institute. Deb Pike seconded the motion. Motion passed.

**National Institute:**

Jim reported that the National Institute committee has been working since the summer post-conference board meeting. A Director's job description was written, the position was announced and advertised, applications were received, two candidates were interviewed and the committee offered the job to Tom Weygandt.

Jim asked Tom Weygandt to present his outline for organizing and running the National Institute. Tom distributed his National Institute outline and proposed budget (see attachments). The board was pleased with the detail presented in the outline for running the National Institute. Tom indicated that the proposed budget is a work in progress, income and expenses will change as the board makes decisions on tuition costs for institute participants, as sponsorship dollars are realized and as the number of workshop participants and their registration amounts are finalized.

Tom Weygandt prepared a services agreement document. Paul Gorman asked Jim Kelm to read the entire document to the board. The board asked a few questions as the agreement was read. Jim recommended the board approve the services agreement as presented. Doug Wertish moved that the board accept the services agreement as presented. Wayne Pike seconded. Tom left the room prior to a vote on the motion. Motion passed.

Tom will continue to answer to the National Institute committed and will work with them to monitor the budget, make major decisions and prepare the annual report to the Otto Bremer Foundation.

Wayne Pike distributed job descriptions for each board member position. He suggested that each board member read their job description, mark those tasks that they no longer do and add any that they are doing that are not listed. In the coming weeks, Wayne will contact each board member and work individually to update their job descriptions.

Meeting adjourned at 12:55 PM

Respectively Submitted

Jay D. Olsen, NFRBMEA Secretary