

## **NFRBMEA Pre-Conference Board Meeting**

### **June 14, 2015 – Rochester, NY**

Attendance: Jim McCuistion, Mark Holkup, Will Walter, Myron Oftedahl, Rodney Armstrong, Deb Pike, Wayne Pike.

Prior to the meeting Jim McCabe updated the board on the status of this week's conference. As of today there are 120 registrants and 81 additional family members registered.

The meeting was called to order by President Jim McCuistion at 8 AM.

The minutes from the spring board meeting were presented. Will moved and Myron seconded to approve the minutes. Motion carried.

Myron presented the treasurer's report. There was discussion on the 2015-16 budget with concern for the negative cash flow we have been experiencing. Myron suggested using computer-generated checks so names and addresses can be updated as board membership changes. The board approved and granted Myron permission to order supplies as needed. Mark moved and Will seconded to approve the treasurer's report. Motion carried.

Deb presented the Communications Director report. 1) Annual Report: Deb expressed her disappointment with the current NFRBMEA annual report printer and suggested a change for next year. Staples and on-line printing sites were suggested. Myron will check on other alternatives. Possible cost-saving changes to the annual report discussed were using less color and printing limited color copies for board members along with web-site availability. There was a general consensus that the printed, color copy of the report was important for the national conference. 2) Membership: just starting to come in. Deb pointed out that currently our membership year is June 1-May 31 which is different than our fiscal year (April 1-March 31). 3) Web Site: The copyright infringement issue has been dormant since Myron sent a letter asking for full documentation of the issue before any payment would be made. The situation will remain on hold for the time being and no payment will be issued.

Further discussion took place on the need to address the membership classification and dues issue at the annual meeting. Mark suggested that the board make an executive decision to interpret the motion from the 2014 annual meeting as referring to dues and not membership classification.

Mark reported on the CHS Conference Scholarship. There were eight applicants this year and one withdrew. He projected using \$12,000 of the \$15,000 grant and hopes we can carry the unused funds over to next year and have more applicants. Wayne suggested that we should find a way to use it this year rather than sit on it for a year. Mark will discuss the matter with William Nelson of the CHS Foundation. President Jim appointed Mark, the past president and president elect to serve on the scholarship committee for next year.

Wayne presented his conference sponsorship coordinator report. Approximately \$30,000 has been raised from conference sponsors. Most of the current sponsors were retained and several new ones added. There has not been a lot of coordination with NAFBAS in securing sponsorships.

The officer slate for 2015-16 was discussed. We need candidates for secretary and president-elect. Rodney indicated he is willing to be a candidate for secretary again. The nominating committee will be seeking a candidate for president-elect.

There was discussion on updating and maintaining our charter. The charter still has Wayne's name on it from several years ago. Wayne reviewed the requirements for maintaining our status as a 501(c)(3) organization. Mark moved and Myron seconded that after reviewing the activities and financial report of NFRBMEA, the executive board has determined that NFRBMEA meets the requirements of a 501(c)(3) organization. Motion carried.

Mark gave a brief report for the 2015 conference committee. There was discussion and questions on the registration process and its cost.

Will reported on the 2016 conference to be held in Sioux Falls. The conference will take place downtown at the Holiday Inn City Center. Rates are set at \$99/person or \$105 for a family suite. There will be no extra audio-visual charges or set-up fees. Will is looking for guidance and suggestions on program agenda and speakers.

Myron indicated that we need to find a new accountant to file our tax return.

Joint NAFBMEA/NAFBAS meeting agenda items: Conference registration procedure and cost, coordination in securing conference sponsors, better communication between organizations on conference website.

Mark moved and Will seconded to adjourn. Motion carried.

Respectfully submitted,

Rodney Armstrong, Secretary